

SIEF BOARD MEETING MINUTES

July 11, 2024

7:30 a.m. - 9:00 a.m.

The SIEF Board was called to order by Corby Fichter on July 11, 2024 in the Logan Administration boardroom at 7:30 a.m with the following members present:

Attendees: Nick Bosley, Paula Brownlee, Jamie Burdorf, Corby Fichter, Jenni Hansen, Craig Lundgren, Amy Miller, Julie O'Hara, Duane Rexroth, Heather Weiss, school liaison Dr. Kerri Nelson

Absent: Amanda Branson, Lance Cornelius

The board welcomed two new board members, Jenni Hansen and Heather Weiss. Introductions were made by each board member and new members.

REPORTS:

Secretary: Presented minutes from June 4, 2024 meeting. A motion was made (Rexroth) and seconded (O'Hara) to approve the minutes. Motion passed unanimously.

Treasurer: Figures presented are up-to-date through June, 2024

- Bank balance: \$ 24,139.78
- Principal balance \$924,313.54
- Year-end information will be taken to Bruce B, with an internal audit to follow in August
- Monetary commitment to the auditorium seating will be paid when the seating purchase and installation is completed. (Hopefully to be started in September)

A motion was made (Rexroth) and seconded (Bosley) to approve the treasurer's report as read. Motion passed unanimously.

Vice-President: No report

President:

- Updated the board that he (Fichter) would step down July 1, 2025 and Julie O'Hara would voluntarily assume the role of Foundation president.
- Nick Bosley will assume the role of vice president on July 1, 2025
- Slate of other officers we have today would remain in current roles with review in July
- As per by-laws the officer positions will be reviewed yearly

A motion was made (Rexroth) with a second (Bosley) to approve those future changes. The motion passed without dissent.

- Reviewed for the board that the by-laws state that the superintendent is identified as the school liaison to attend meetings
- Encouraged the continued building of positive relationships with the superintendent, school and among the board members
- Reviewed the history of the Family Challenge information and shared the number stands at 50.
- Working on the job description for executive director position with contributions from Jamie.

- Corby will seek feedback from board members
 - Corby and Julie will meet with Jamie to review description and performance
- Monetary compensation for the position of treasurer will occur following the internal audit.

Dr. Nelson:

- Updated the status of the auditorium seating project
 - Goal of project to be completed in September in time for the fall school play
 - \$150,000 is approximate cost of the district
- Shared the history of the Foundation for new members, what the Foundation does for the school (i.e. mini grants, large scale projects) and explained her position as a non-voting member

Executive Director:

- The Pete Weber annual golf tournament will be Saturday, Sept. 28 with a starting time of 9:00.
 - Nick and Jamie will meet with Mike Weber July 12, but no big changes are anticipated
- Shen Dig work schedule (July 19) was reviewed. Shifts are 5:00-7:00, 7:00-9:00
- Band director Eliot Smith will seek student input, narrowing uniform choice to three bids. Samples will be obtained, followed by the taking of measurements for sizes. Time projection of six months to obtain the uniforms. May or June would be an estimated time of arrival.
- There is a need for all members to take more pictures for posting both on the website and in the newsletter.

COMMITTEE REPORTS:

PR Committee-Nick, Jamie, Lance, Craig

- Information has been transferred from the 'old' website
- Minutes will be posted monthly as a running document
- Internal audit will be posted when completed (on an annual basis)
- Bios of the new board members are already posted
- A question was raised about the possibility of posting each committee membership
- Craig has been given access to website

Scholarship Committee- Duane, Julie, Amy, Lance, Heather

- Check with Amy if you can assist in calling scholarship recipients regarding status
- A question regarding scholarship continuance for graduate school if a student graduates early (i.e. December)
 - A meeting will be set by Amy

Project Committee-Jamie, Craig, Amy, Duane, Amanda

- Auditorium seating will occur in the fall

Grant Committee-Paula, Duane, Heather and Jenni

- Mini grant protocol/process changes were discussed
 - May 1 deadline is needed for fiscal year end
 - It was shared an Amazon wish list comes out for teachers late summer-possibly notify about the availability of Foundation grant at the same time
- A committee meeting will be held after the school year begins

Banquet Committee-Nick, Paula, Julie, Jamie, Amy

- March 29, 2025

Newsletter Committee-Jamie, Julie, Nick, Amy

- Discussed a summer edition rather than a November issue
- Discussed whether we want to newsletter to be information or serve the purpose of soliciting contributions
 - Should a separate letter for seeking donations be considered

Jay Trust Committee - Duane, Amy, Julie

Audit Committee: Lance, Duane, Paula, Amy

Other Actions:

- Craig shared an idea for offering support to the area of wellness. Could be the area of mental health, physical wellness, nutrition, behavior
 - Dr. Nelson shared that current HS Principal Ty Ratliff presented an idea for a connection to suicide intervention called Hope Squad
 - Trains students and small group of teachers
 - Will share more in September
 - Corby shared a college mental health/suicide training he is aware of called Jet Enterprises.
- Jamie has met with Bailey Campin (HS Guidance Counselor) and Linsey Roberts (May Mentoring) regarding the idea presented by Tony Black that matches alumni with graduating students pursuing the same field of work/school
- Cross country alumni banquet
 - Will find out whom to direct the donation to
- Board agreed to do something for the teachers at the beginning of the school year
 - Jamie will work with Kerri to identify dates

The meeting adjourned at approximately 9:00 a.m.

